

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON TRAINING ROOM
3616 S. I-10 Service Road W.
Metairie, LA 70001

Monday, June 3, 2024

JPHSA Board Members in Attendance:

Robin Parker-Brooks	Alan Carroll	Patricia Ehrle	Alex Redfearn
Shawnta Gardener-Taylor	Darrel Renfro	Bruce Galbraith	James Guidry

JPHSA Board Members Absent:

None

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Dan Mui, General Counsel
Trudy Ingersoll, Board Liaison

Visitor in Attendance:

Pat Speeg

Ms. Gardener-Taylor called the meeting to order at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Mr. Carroll made a motion to accept the agenda as presented. Dr. Parker-Brooks seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages

Ms. Ehrle volunteers at East Jefferson hospital and had the opportunity to talk to the Coordinator of Volunteers there. She is also a board member of the Down Syndrome Association of Greater New Orleans. She will talk about JPHSA at their next meeting. A discussion followed.

Sgt. Guidry is working on creating a statewide Crisis Intervention Training. He invited Dr. DiChiro to speak at their meeting. A discussion followed.

Ms. Gardener-Taylor will speak at her church on the second Sunday of the month about JPHSA. She is also part of a group online called New Orleans Counselor. Someone inquired about a board to serve on. A discussion followed.

4. Required Approvals Agenda

A. May Minutes – Mr. Carroll made a motion to approve the minutes as presented prior to the meeting. Mr. Guidry seconded the motion. Passed unanimously.

B. Board Resolution – Grants – Ms. Ingersoll read a Resolution granting authority to the Executive Director to enter into grants on behalf of JPHSA. Mr. Galbraith made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to enter into grants on behalf of JPHSA. Mr. Renfro seconded. Passed unanimously.

C. Board Resolution – Contracts – Ms. Ingersoll read a Resolution granting authority to the Executive Director to enter into contracts. Mr. Galbraith made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to enter into contracts on behalf of JPHSA. Dr. Parker-Brooks seconded. Passed unanimously.

D. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Parish-wide Emergency Exercise – Dr. DiChiro Derbes reported JPHSA staff participated in the Parish-wide emergency exercise. A discussion followed.
- Open Meetings Law Presentation – DanMinh Mui, General Council, reviewed a presentation on Open Meetings Law to the Board. A discussion followed.
- Contract Negotiation with the Louisiana Department of Health (LDH) – Dr. DiChiro Derbes reported she went to Baton Rouge to meet with other Local Governing Entity Executive Director's and LDH to start contract negotiations for a new three-year contract. A discussion followed.
- Council on Accreditation (COA) – Dr. DiChiro Derbes reported that she and Nicole Sullivan-Green, Developmental Disabilities Community Services director became Peer Reviewers for COA. A discussion followed.
- Homeless Task Force – Dr. DiChiro Derbes reported that the next task force meeting is scheduled for next week. A discussion followed.

B. JeffCare Board Update – Mr. Carrol reported that new reports are being generated in the Electronic Health Record (EHR). These reports will help the finance committee. The board would like to recognize the Finance Operations department, especially Chandra Carr-Lamothe, for all of her efforts with the new EHR. A discussion followed.

E. Monitoring Executive Director Performance

A. Communication & Support to the Board Monitoring Report – Ms. Gardener-Taylor opened discussion on the Communication & Support to the Board monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Dr. Parker-Brooks made a motion to accept the interpretation as reasonable for the Communication & Support to the Board monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Mr. Galbraith made a motion to accept the data provided as documentation of compliance for the Communication & Support to the

Board monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

B. Executive Director Emergency Succession Monitoring Report – Ms. Gardener-Taylor opened discussion on the Executive Director Emergency Succession monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Dr. Parker-Brooks made a motion to accept the interpretation as reasonable for the Executive Director Emergency Succession monitoring report as presented prior to the meeting. Seconded by Sgt. Guidry. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Redfearn made a motion to accept the data provided as documentation of compliance for the Executive Director Emergency Succession monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

F. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Financial Conditions and Activities – Ms. Gardener-Taylor opened discussion on the Treatment of Individuals Served policy. There were no changes to this policy.

– Asset Protection – Ms. Gardener-Taylor opened discussion on the Treatment of Staff policy. There were no changes to this policy.

C. Annual Retreat Planning – Ms. Ingersoll reported the annual retreat is coming up on August third. A discussion followed.

D. Annual Mandatory Training – Ms. Ingersoll reported that Ethics and Sexual Harassment training will be due soon. She will send an email to board members this week with login information. A discussion followed.

G. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Saturday August 3, 2024, 8:00 a.m. at **JPHSA’s East Jefferson Building, 3616 S. I-10 Service Road W., Suite 200, Metairie, LA 70001.**

H. Adjournment

Dr. Parker-Brooks made a motion to adjourn the meeting at 6:51 p.m. Mr. Renfro seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson